

**Elizabethtown-Lewis-Westport (ELW) CSD**  
**Regular Meeting**

**Date/Time: Monday, March 18, 2019 - 6:00 p.m.**

**Location: Bulles Auditorium WCS**  
**25 Sisco Street, Westport, New York 12936**

**UNOFFICIAL MINUTES**

- I. Call to Order** – Board President Philip Mero at 6:07 PM
- II. Pledge of Allegiance**
- III. Roll Call**
- [X] Karin DeMuro [X] Dina Garvey [X] Alan Jones [X] Sarah Bode Kullman  
[X] Philip Mero [X] Heather Reynolds [X] Suzanne Russell
- IV. Executive Session (approximately 1 hour)**

**a. *Specifically, the Board will enter Executive Session for the following:***

- i. (#5) Collective negotiations pursuant to article 14 of the Civil Service Law (the Taylor Law) and matters specifically related to such, and
- ii. (#6) the medical, financial, credit, or employment history of a particular person or corporation: specifically to discuss upcoming negotiations for the merged district and to discuss the hiring of a particular person (s) or corporation, specifically:
  - The Board will discuss upcoming collective negotiations for the merged district, and
  - The Board will discuss the hiring of the ELW CSD new superintendent.

Labor Relations Specialist, Dan Shaw, ELCS Superintendent Scott Osborne and WCS Interim Superintendent Josh Meyer were invited to attend executive session.

In:6:09 PM Motion: Sue Russell Second: Alan Jones Yes: 7 No: 0 Abstain: 0  
Accept

Out: 8:24 PM Motion: Karin DeMuro Second: Heather Reynolds Yes: 7 No: 0  
Abstain: 0 Accept

No action taken.

**b. Reconvene to regular session at 8:31 PM**

Motion: Alan Jones Second: Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

## **V. Introduction of Attendees**

Also Present: Dr. Mark Davey, Interim Superintendent  
Jana Atwell, District Clerk  
Sharlene Petro-Durgan, District Treasurer  
Scott Osborne, ELCS Superintendent  
Josh Meyer, WCS Interim Superintendent

Visitors: Brad Schrauf	Jill Lobdell	Amy Conner
Cathy Brankman	Abigail Buch	Bree Hunsdon
Sarah Chandler	Aiden DeMuro	Tracey Cross-Baker
Katie Cutcher	Abigail Mero	Amanda Pulsifer
Sophie Pulsifer	Terry Pulsifer Jr.	Mary Lou Morgan
Meg Montgomery	Aubrey Pulsifer	Robyn LePage
Susan Kirkby	Hedy Merrihew	Sue Plumadore
Jay Fiegl	Sue Bryant	Jessica Darney Buehler
Paul Buehler	Alice LaRock	Becky Hance
Ryan Hathaway	Josh Olcott	Micah Stewart
Arin Burdo	Analise Burdo	Patty Schuy
Gwen Sherman	David Reynolds	Sarah Rice
Rob DeMuro	Evan George	Camille Burns
Stacy Pulsifer	Kim Dedam	Jason Welch
Crystal Brant	Jennifer Pech	Sheera Broderick
Tom Broderick	Traci Ploufe	

## **VI. Approval of Minutes**

- a. Approve the meeting minutes of the regular meeting held on March 4, 2019 as presented.

Motion: Karin DeMuro    Second: Dina Garvey    Yes: 7    No: 0    Abstain: 0    Accept

## **VII. Public Comment**

- a. At the start of Public Comment, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. Three minutes per speaker will be allowed for public comments. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. Public comments will be limited to 15 minutes.

Josh Olcott (ELCS resident & WCS parent) stated that if the Board wishes for there to be more dialect between the public and the Board, then perhaps executive session could be held at a time different than the beginning of the meeting.

Analise Burdo (10th grade ELCS student) distributed a letter to members of the Board sharing her belief that it is in the best interest of the new district to separate the elementary and middle/high school students while placing the elementary in Westport and the middle/high school students in Elizabethtown.

Several students from both the ELCS and WCS campuses including Lawrence Lobdell, Hudson Stephens, Ella King, Annette Stephens and Abigail Buch shared their thoughts, concerns and suggestions regarding the program design and building use for the new district.

### **VIII. Presentations/Reports –**

- a. Budget Presentation #3: 019-20 Elizabethtown-Lewis-Westport CSD Budget Development (*As per the approved Budget Development Timeline*)
  - i. Board of Education receives and examines a preliminary report on anticipated expenditures for the 2019-2020 fiscal year

A presentation was provided by Dr. Davey which included an overview of the budget development timeline, recap of budget priorities and projected 2019-20 revenue highlights, a preliminary (projected) 2019-20 anticipated expenditures and a preliminary first draft of the ELW CSD budget proposal/spending plan. Presentation attached.

- b. Program Design and Building Use for the New District
  - i. Comprehensive Overview:
    - Program Design Model Options
    - Building Use
    - Transportation
    - Other operational matters

A comprehensive overview on busing, building use and start times for the ELW CSD was presented by Superintendents Meyer and Osborne. Presentation attached.

### **IX. Board Discussion Items**

- a. CVES Board Of Cooperative Educational Services (BOCES) Nominations -  
Discuss the nomination of one or more candidates to run for the nine seats due to expire on the CVES BOCES June 30, 2019 (6 seats); and two seats for an unexpired term of office from April 26, 2019 through June 30, 2021; and one seat for an unexpired term of office from April 26, 2019 to June 30, 2020.  
Board of Education approved nominations are due to CVES District Clerk no later than March 26, 2019.

WHEREAS, the ELW CSD may nominate a candidate to run for an open seat on the CVES Board of Cooperative Educational Services;

THEREFORE, BE IT RESOLVED that the ELW CSD nominate Doug Spilling to run for a seat on the CEWW Board.

Motion: Alan Jones Second: Karin DeMuro Yes: 7 No: 0 Abstain: 0 Accept

- b. Library Taxes – Discussion

Currently library taxes are collected by the Westport CSD for the two libraries within their district (passed by a vote May 2005). The voters of the Elizabethtown-Lewis CSD have never voted to agree to pay this tax. How does the merged district handle this matter? Legal counsel will be sought for clarity and further direction.

c. ELW CSD Policies – Discussion

Policy committee members, Dina Garvey, Heather Reynolds and Sue Russell, will review the resident/non-resident policy.

d. Joining the CEWW Health Insurance and Workers' Compensation Consortia – Discussion

A resolution will be presented at the April meeting for the new district to join the consortia.

e. Transition Team Update – Discussion

Transition teams are being developed. Further information on meeting dates, times and locations will be forthcoming.

f. ELW CSD 2019-20 administrative structure – Discussion

Recommend that the ELW CSD Board appoint CEWW BOCES District Superintendent Dr. Mark C. Davey as Search Consultant for the recruitment of an ELW CSD Superintendent.

Motion: Dina Garvey Second Heather Reynolds Yes: 7 No: 0 Abstain: 0 Accept

**X. Action Items:**

- a. Nominate candidates for the CVES BOCES member seats - see motion above (IXa).

**XI. Committee Appointments**

**XII. Superintendent's Update – Dr. Davey**

The ELW CSD website ([elwcsd.org](http://elwcsd.org)) is up and running with much more activity including posting of board minutes and presentations.

**XIII. Public Comment (15 minutes)**

Several students thanked the Board for listening to them this evening as they shared their beliefs and concerns.

Elizabeth Stephens (WCS 2018 graduate) and Jill Lobdell (WCS resident and parent) shared their perspectives on combining all 7 - 12 grade students in one building.

Sheera Broderick (WCS resident) explained that she saw positives and negatives to both designs that were presented and asked that there be further consideration on elementary pick-up times, dismissal times for the secondary students specifically athletes, and additional costs that may be associated with staggered school day start times.

Jill Lobdell asked if all K-12 students (from both districts) could be housed in one building (either WCS or ELCS). Superintendent Osborne and Meyer both responded with a response of "no".

**XIV. Other**

**XV. Executive Session (If needed) - additional executive session not needed**

**XVI. Next Meeting:** Monday, April 1, 2019 at 6:00 PM in the Donald Huntley

Auditorium at ELCS

**XVII. Adjournment**

Time: 10:43 PM

Motion: Karin DeMuro

Second: Sue Russell

Minutes are not official until approved by the Board.

Date approved by the BOE:

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Jana Atwell, District Clerk



## Board of Education Meeting

March 18, 2019

Westport CSD Auditorium

## Agenda

- Budget Development Timeline Overview
- Recap Budget Priorities & Projected 2019 - 20 Revenue Highlights
- Preliminary (Projected) 2019 – 20 Anticipated Expenditures
- Next Steps – Preliminary 1<sup>st</sup> Draft of ELW CSD Budget Proposal / Spending Plan

## ELW Budget Calendar

Budget Session #1	Wednesday, Feb. 27	Budget Development Calendar Adopted
Budget Session #2	Friday, March 1 Monday, March 4	Submit information to calculate Tax Levy Limit on Office of State Comptroller's website. <ul style="list-style-type: none"> <li>• Discussion of Budget Priorities &amp; Manner in which to proceed.</li> <li>• Board receives summary of the Governor's State of the State Address focused on the outlook for public education in the state's next fiscal year.</li> <li>• Board of Education examines a very preliminary report on Projected Revenues for 2019-20.</li> <li>• Board of Education preliminary report on Anticipated Expenditures for 2019-20.</li> </ul>
Budget Session #3	Monday, March 18	<b>SUPERINTENDENT'S BUDGET PROPOSAL:</b> Board of Education receives a preliminary 1 <sup>st</sup> draft of the 2019-20 spending plan. Anticipated release of 2019-20 New York State Budget and subsequent State Aid figures for Elizabethtown-Lewis-Westport Central School District.
Budget Session #4	Monday, April 1	Legal notice of date, time, and place of School Budget Hearing and Annual Budget Vote.
	April 2-5, 2019 Monday, April 22	Submission of petitions for Board of Education candidates. Last day to submit petitions for propositions to be placed on the ballot.
Budget Session #5	Thursday, April 25	Board receives a status report on the NYS Budget and related NYSED or legislative topics which would have impact on budget development locally. Board receives an update on budget development to-date, with focus on updated state aid figures and a revised (if necessary) Budget Proposal. Board of Education adopts a proposed spending plan for community vote. District Clerk, Business manager and Superintendent begin process of publishing, posting, and disseminating budget information and public notices for May 21 <sup>st</sup> vote.

## 2019-20 Budget Development Factors

- School District Tax Cap
- Health Insurance Premium Increases
- Salary Increases And Negotiations
- Fringe Benefit Rates (TRS & ERS)
- Legislative budget discussion underway in Albany featuring the Governor's 2019-20 Executive Budget vs. Senate vs. Assembly

## 2019-20 Budget Development Factors

### School District Tax Cap

- ☐ Tax cap growth factor – tax growth factor at 2%
- ☐ CPI: 2.44%
- ☐ ELW CSD estimated 2.21% and awaiting Commissioner's calculation  
(Individually districts would have been..... ELW CSD 2.23% WUSD 2.22%)

### Health Insurance Premium Increases Approved (3/6/19)

- ☐ Health Insurance increases approved with average increase of 13.5%  
\$3.1m 19-20 \$3.7m = total increase projected \$561,182
- ☐ Last Year 10% Midyear; & 13.5% for 2018-19 = 23.5%

### Salary Increases And Negotiations

- ☐ Negotiations for new district

## 2019-20 Budget Development Factors

### Fringe Benefit Rates (TRS & ERS) (TRS = Teacher Retirement System, ERS = Employee Retirement System)

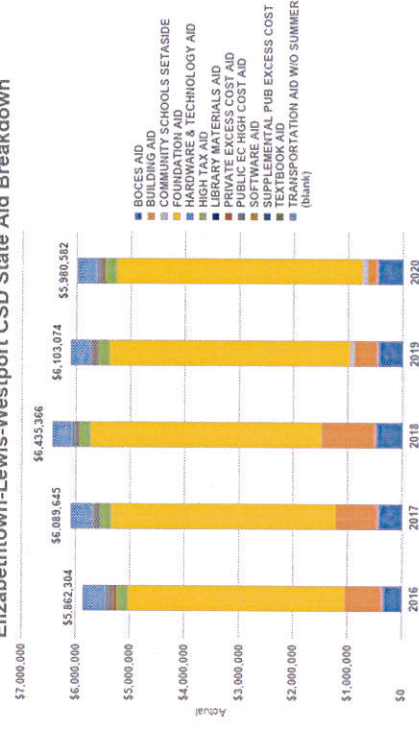
- ☐ TRS rate decreased from 10.62% to 2019-20 of 8.86%
- ☐ ERS rate slightly decrease from 14.9% to 2019-20 of 14.6%

### Governor's Executive Budget for 2019-20 vs. One House Budgets Submitted by Legislature

## Legislative Budget Proposal Comparison Governor vs. Senate vs. Assembly

Issue	Governor	Senate	Assembly
School Aid	\$956 million	\$1.62 billion	\$1.6 billion
Foundation Aid	\$938 million	\$1.2 billion	\$1.16 billion
Services Aid	Consolidates Expense aids	Reject	Reject
Building Aid	Makes changes to Limit growth	Reject	Reject
Increased aid For CTE Instructors	Does not include	Includes increase for just CTE teachers with increases over 5 years	Includes increase for all BOCES employees with increases over 5 years

### Projected Estimation of Combined District Breakdown Elizabethtown-Lewis-Westport CSD State Aid Breakdown





# General (A) Fund | Expenditures by Sub-Object

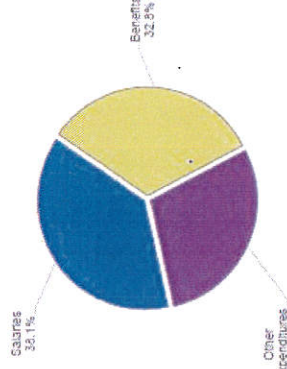
Base Scenario

	2017	2018	2019	2020	%Δ
<b>SALARIES</b>					
Teacher Pre-K	\$0	\$0	\$0	\$0	
Teacher 12 Day K	\$0	\$0	\$0	\$0	
Teacher K-5	\$0	\$0	\$1,120,922	\$1,120,922	-1.59%
Teacher 7-12	\$0	\$0	\$1,437,720	\$1,437,720	3.07%
Substitute	\$0	\$0	\$110,520	\$110,520	-27.89%
Instructional Support	\$0	\$0	\$1,110,520	\$1,110,520	0.00%
Noninstructional	\$0	\$0	\$1,317,127	\$1,317,127	0.70%
Other	\$0	\$0	\$0	\$0	
<b>TOTAL SALARIES</b>	\$0	\$0	\$5,719,279	\$5,719,279	-0.18%
<b>BENEFITS</b>					
Personal Services - Employee Benefits	\$0	\$0	\$4,387,637	\$4,387,637	12.35%
<b>TOTAL BENEFITS</b>	\$0	\$0	\$4,387,637	\$4,387,637	12.35%
<b>OTHER EXPENDITURES</b>					
Enrollment and Capital Outlay	\$0	\$0	\$70,400	\$70,400	42.71%
Construction - Capital Outlay	\$0	\$0	\$3,088,111	\$3,088,111	2.57%
Capital Outlay - Supplies	\$0	\$0	\$0	\$0	
Capital Outlay - Equipment	\$0	\$0	\$445,000	\$175,000	-40.23%
Capital Outlay - Interest	\$0	\$0	\$50,400	\$50,400	-29.80%
Capital Outlay - Other	\$0	\$0	\$45,435	\$45,435	0.00%
Interfund Transfers	\$0	\$0	\$4,629,987	\$4,629,987	-5.81%
<b>TOTAL OTHER EXPENDITURES</b>	\$0	\$0	\$4,629,987	\$4,629,987	-5.81%
<b>TOTAL EXPENDITURES</b>	\$0	\$0	\$14,736,903	\$14,736,903	-1.72%

Projected ELW CSD 2019-20  
Expenditures Summary  
**\*\*VERY PRELIMINARY\*\***  
Two districts combined at this  
time

# 2020 Salaries and Benefits vs. Other Expenditures

Salary & Benefits = 70.9% of Projected Budget  
18-19 19-20 +/-  
Salaries \$5.72 m \$5.71 m -0.18%  
Benefits \$4.37 m \$4.91 m +12.35%



	2017	2018	2019	2020	%Δ
<b>GENERAL SUPPORT</b>					
Board of Education	\$0	\$0	\$31,247	\$31,247	1.70%
Central Administration	\$0	\$0	\$368,537	\$211,668	-42.57%
Finance	\$0	\$0	\$484,186	\$492,112	1.64%
Staff	\$0	\$0	\$76,285	\$75,006	-1.68%
Central Services	\$0	\$0	\$955,421	\$865,135	-9.45%
Special Items	\$0	\$0	\$239,798	\$254,189	6.00%
<b>TOTAL GENERAL SUPPORT</b>	\$0	\$0	\$2,155,474	\$1,929,889	-10.47%
<b>INSTRUCTION</b>					
Administration and Instructional Support	\$0	\$0	\$217,979	\$330,793	59.00%
Instructional Materials	\$0	\$0	\$5,560,963	\$5,660,963	1.70%
Instructional Support	\$0	\$0	\$275,870	\$275,870	0.77%
Public Services	\$0	\$0	\$1,037,896	\$1,037,896	2.80%
<b>TOTAL INSTRUCTION</b>	\$0	\$0	\$6,892,708	\$7,305,522	5.96%
<b>TRANSPORTATION</b>					
District Transportation Services	\$0	\$0	\$561,602	\$569,318	1.35%
Other	\$0	\$0	\$24,187	\$24,187	0.00%
<b>TOTAL TRANSPORTATION</b>	\$0	\$0	\$585,789	\$593,505	1.32%
<b>OTHER EXPENDITURES</b>					
Community Services	\$0	\$0	\$4,307,337	\$4,307,337	13.30%
Employee Services	\$0	\$0	\$515,500	\$515,500	-29.10%
Capital Outlay - Equipment	\$0	\$0	\$45,435	\$45,435	0.00%
Interfund Transfers	\$0	\$0	\$4,929,577	\$5,162,578	4.76%
<b>TOTAL OTHER EXPENDITURES</b>	\$0	\$0	\$14,736,903	\$14,736,903	-1.72%

Projected ELW CSD 2019-20  
Expenditures Sub-Categories  
Summary  
**\*\*VERY PRELIMINARY\*\***  
Two districts combined at this  
time

# Projected ELW CSD 2019-20 "General Support" Sub-Category Expenditures Summary

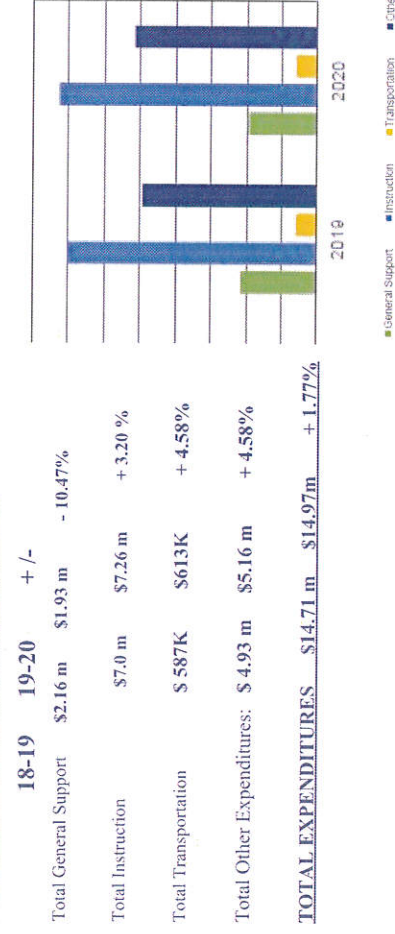
	2017	2018	2019	2020	%Δ
<b>GENERAL SUPPORT</b>					
Board of Education	\$0	\$0	\$31,247	\$31,247	1.70%
Central Administration	\$0	\$0	\$368,537	\$211,668	-42.57%
Finance	\$0	\$0	\$484,186	\$492,112	1.64%
Staff	\$0	\$0	\$76,285	\$75,006	-1.68%
Central Services	\$0	\$0	\$955,421	\$865,135	-9.45%
Special Items	\$0	\$0	\$239,798	\$254,189	6.00%
<b>TOTAL GENERAL SUPPORT</b>	\$0	\$0	\$2,155,474	\$1,929,889	-10.47%



	2017	CURRENT BUDGET 2018	2019	PROJECTED BUDGET 2020	%Δ
<b>INSTRUCTION</b>					
Administration and Improvement	\$0	\$0	\$237,979	\$330,793	39.00%
Teaching	\$0	\$0	\$5,666,063	\$5,660,501	1.70%
Instructional Media	\$0	\$0	\$503,484	\$535,498	6.36%
Pupil Services	\$0	\$0	\$729,870	\$735,463	0.77%
<b>TOTAL INSTRUCTION</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,037,396</b>	<b>\$7,262,255</b>	<b>3.20%</b>

	2017	CURRENT BUDGET 2018	2019	PROJECTED BUDGET 2020	%Δ
<b>TRANSPORTATION</b>					
District Transportation Services	\$0	\$0	\$561,802	\$589,318	4.90%
Garage Building	\$0	\$0	\$24,753	\$24,130	-2.52%
Other	\$0	\$0	\$0	\$0	
<b>TOTAL TRANSPORTATION</b>	<b>\$0</b>	<b>\$0</b>	<b>\$586,555</b>	<b>\$613,448</b>	<b>4.58%</b>

	2017	CURRENT BUDGET 2018	2019	PROJECTED BUDGET 2020	%Δ
<b>OTHER EXPENDITURES</b>					
Community Service	\$0	\$0	\$0	\$0	
Employee Benefits	\$0	\$0	\$4,367,637	\$4,907,109	12.35%
Debt Service	\$0	\$0	\$515,505	\$210,426	-59.18%
Interfund Transfers	\$0	\$0	\$45,435	\$45,435	0.00%
<b>TOTAL OTHER EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,928,577</b>	<b>\$5,162,970</b>	<b>4.76%</b>



## Next Steps

- Budget Session #4 – April 1, 2019
  - Superintendent's Budget Proposal:  
ELW Board of Education receives a preliminary 1st draft of the 2019-20  
spending plan
- **Budget Session #5 – April 25, 2019**
  - ELW CSD Board of Education adopts a proposed 2010-20 Spending Plan  
NYS Status Report
  - Update on budget development
  - Budget information and public notices approved for dissemination

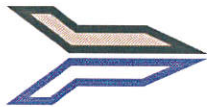
## Questions and Thank You



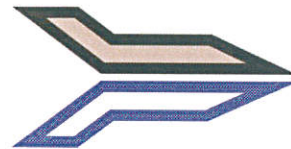
Thank  
you!

# Comprehensive Overview for ELW on Busing, Building Use, and Start Times

March 18, 2019



## Busing

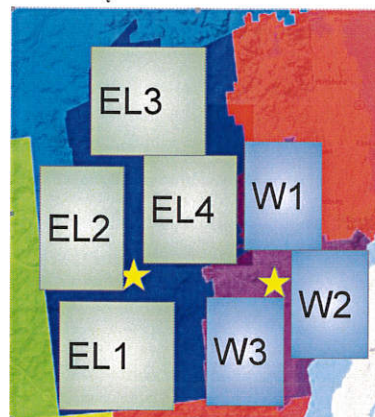


Options for 2019-20



Map of the ELW District

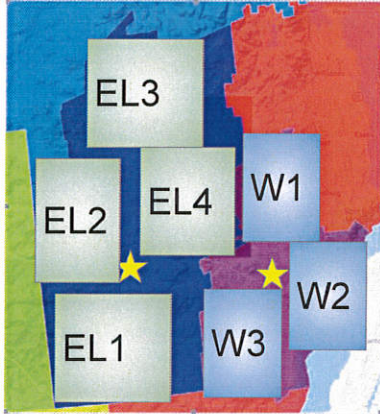
Dark Blue= E-L  
Purple= W



Option 1: Modified Consultants  
Recommendation

**7 Buses**  
3 Westport Buses transport ALL  
Westport students to Westport  
Campus, then 9-12 students take two  
shuttle buses to Elizabethtown  
Campus  
55 minutes plus 10 minute shuttle

4 E-L Buses transport ALL E-L  
students to Elizabethtown campus,  
then 7-8 students take one or two  
shuttle buses to Westport Campus  
50 minutes plus 10 minute shuttle



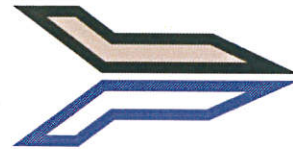
#### Option 2: PreK-6 in Elizabethtown Campus/7-12 in Westport Campus

##### 7 Buses

3 Westport Buses transport ALL Westport elementary students to Elizabethtown campus (50-55 minutes)

4 E-L Buses transport ALL E-L students to Elizabethtown campus (50-55 minutes)  
7 buses leave Elizabethtown campus to pick up all 7-12 students and transport to Westport. (50-55 minutes)

## Building Use



Options for 2019-20

## Options as Presented for Use of Buildings:

- 1) Follow the Study
  - a) Westport: Elementary grades + Middle School grades 7-8
  - b) Elizabethtown: Elementary grades + High School grades 9-12
- 2) Keep Like-Programs Together
  - a) Variation A:
    - i) All PreK-6 students attend Elizabethtown, all 7-12 students attend Westport
- 3) Keep Like-Programs Together
  - a) Variation B:
    - i) All PreK-6 students attend Westport, all 7-12 students attend Elizabethtown.

## Step-Back: ENROLLMENT

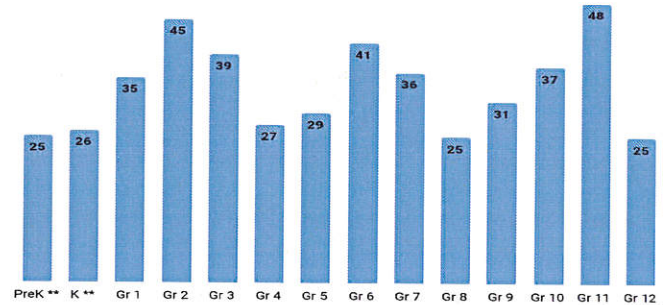




## Projected Enrollment Assumptions:

- All students enrolled today remain next year;
- Pre-Kindergarten figures based only on ELCS presently;
- Kindergarten enrollment based on live birth data from NYSDOH - this is a loose trajectory number;
- Assume the ELW BOE at some point adopts a policy permitting non-resident student enrollment;
- These are total district numbers -- out-of-building placements no factor
- In either/all Options, Grade 6 returns to the elementary grades (ELCS).

## Projected Total Enrollment for 2019-20:



## Building Use: 'Follow the Study'

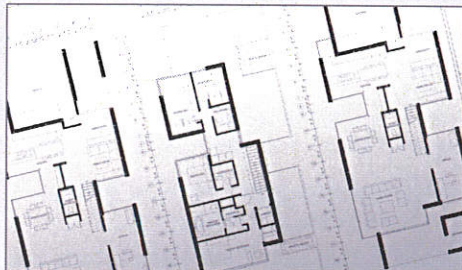


Table 4.3 Westport School Classroom Usage 2017-18 (Includes Gym, Auditorium, Cafeteria, Library, 2 Music Rooms, & Art Room)			
No. of Full-Size Rooms	Core Academic Classrooms (16)	Other Usage of Full-Size Rooms (9)	Usage of Small Rooms, Not Full-Size, Other Than Administration
25	K-1 1-1 2-1 3-1 4-1 5-1 6-1 English-2 Social Studies-2 Math-2 Science-2 French-1	12 Special Education-1 Computer Lab-2 Conference Room-1 Director-Student Support-1 Home & Career Skills-1 Shop-1 Tech Shop-1 Rifle Range-1	10 Fitness Center-1 Special Education-1 Psychologist-1 Speech-1 Reading-1 Staff Room-1

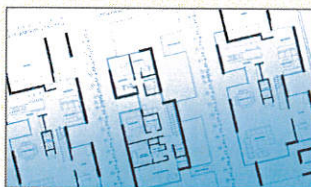
<b>Table 4.2</b> <b>Elizabethtown-Lewis School Classroom Usage 2017-18</b> <b>(Includes Gym, Auditorium, Cafeteria, Library, Music Room, &amp; Art Room)</b>			
No. of Full-Size Rooms	Core Academic Classrooms (19) <b>21</b>	Other Usage of Full-Size Rooms (17) <b>16</b>	Usage of Small Rooms, Not Full-Size, Other Than Administration
36	K-2 <b>1</b> 1-2 <b>17</b> 2-1 <b>2</b> 3-1 <b>2</b> 4-1 5-1 6-1 English-2 <b>3</b> Social Studies-2 Math-2 <b>27</b> Science-3 <b>4</b> French-1	Special Education-6 <b>5</b> Computer Lab-2 Pre-School-1 Head Start-1 OT/PT-1 AIS Math-1 Tech Shop-1 CSE Director-1 <b>??</b> Home Economics-1 Study Hall-1 Resource Room-1	AIS Reading-2 Speech-1 Conference Room-1 Health-1 Weight Room-1 Guidance/Psych-1 Teaching Assistant Room-1

### 'Follow the Study' Summary:

- Westport School would have flexibility forecasted: 3 full-size classrooms not used based on current enrollment and study recommendations.
- Elizabethtown School slightly over-capacity based on current enrollments and room usage, pending relocation of administrative services.

summary

## Building Use: Variation A



PreK-6 @ Elizabethtown, 7-12 @ Westport

### Variation A: Elementary Sections based on Enrollment

Grade Level	Projected Enrollment	# of Sections (rooms)	Students per Section
PreKindergarten	25	2	13/12
Kindergarten	26	2	13/13
1st Grade	35	2	18/17
2nd Grade	45	3	15/15/15
3rd Grade	39	2	20/19
4th Grade	27	2	14/13
5th Grade	29	2	15/14
6th Grade	41	2	21/20
TOTALS	257	17	



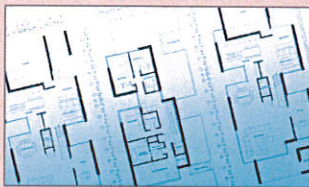
Proposed Building Use: Variation A, Elementary @ E'TOWN SCHOOL			
No. of Full-Size Classrooms from Study	Core Academic Classrooms Needed (17)	Use of Other Full-Size Rooms Needed (9)	Small Room Other Than Admin
<b>36</b>	PreK: 2 K: 2 1st: 2 2nd: 3 3rd: 2 4th: 2 5th: 2 6th: 2	Special Edu: 3 Computer Lab: 2 OT/PT: 1 AIS Math: 1 <del>Tech Shop: 1</del> CSE Director: 1 <del>Home Ec: 1</del> <del>Study Hall: 1</del> Resource Room: 1	AIS Rdg: 2 Speech: 1 Conf Room: 1 Health: 1 Weight Room: 1 Guidance/Psych: 1 TA Room: 1

Full-Size Usage: 26 rooms out of 36  
72% used.

Proposed Building Use: Variation A, MS/HS @ WESTPORT SCHOOL			
No. of Full-Size Classrooms from Study	Core Academic Classrooms Needed (16)	Use of Other Full-Size Rooms Needed (12)	Small Room Other Than Admin
<b>25</b>	English: 4 Science: 4 Math: 3 ? Social Studies: 3 LOTE: 2	Special Ed: 4 Computer Lab: 2 Conf Room: 1 Superintendent: 1 Home & Career: 1 Shop: 1 Tech Shop: 1 Rifle Range: 1	Fitness Center: 1 Special Edu: 1 Psychologist: 1 Speech: 1 Reading: 1 Staff Room: 1

Full-Size Usage: 28 rooms out of 25  
112% used -- OVER CAPACITY

## Building Use: Variation B



PreK-6 @ Westport, 7-12 @ Elizabethtown

Proposed Building Use: Variation B, Elementary @ WESTPORT SCHOOL			
No. of Full-Size Classrooms from Study	Core Academic Classrooms Needed (17)	Use of Other Full-Size Rooms Needed (11)	Small Room Other Than Admin
<b>25</b>	PreK: 2 K: 2 1st: 2 2nd: 3 3rd: 2 4th: 2 5th: 2 6th: 2	Special Ed: 3 Computer Lab: 2 Conf Room: 1 CSE Director: 1 <del>Home &amp; Career: 1</del> <del>Shop: 1</del> <del>Tech Shop: 1</del> Rifle Range: 1 NEED AIS RDG: 2 NEED AIS MATH: 1	Fitness Center: 1 Psychologist: 1 Speech: 1 Reading: 1 Staff Room: 1

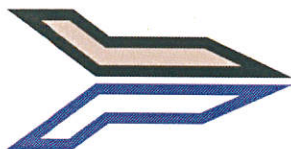
Full-Size Usage: 28 rooms out of 25  
112% used -- OVER CAPACITY

Proposed Building Use: Variation B, M/H @ E'TOWN SCHOOL			
No. of Full-Size Classrooms from Study	Core Academic Classrooms Needed (16)	Use of Other Full-Size Rooms Needed (12)	Small Room Other Than Admin
36	English: 4 Science: 4 Math: 3 ? Social Studies: 3 LOTE: 2	Special Edu: 4 Computer Lab: 2 <del>STPT: 1</del> <del>AIS Math: 1</del> Tech Shop: 1 Superintendent: 1 Home Ec: 1 Study Hall: 1 Resource Room: 1 Health: 1	<del>AIS Rm: 2</del> Speech: 1 Conf Room: 1 Weight Room: 1 Guidance/Psych: 1 TA Room: 1
Full-Size Usage: 28 rooms out of 36 78% used.			

## Summary of Variation A & B

Variation A Elementary @ Etown MS/HS @ WPT	Variation B Elementary @ WPT MS/HS @ Etown
<p>Etown School would be 69% used. Full-size classrooms available.</p> <p>Westport School forecasted 112% used, over-capacity.</p>	<p>Westport School forecasted 112% used, over-capacity.</p> <p>Etown School would be 78% used. Full-size classrooms available.</p>
<p><b>Solutions to Gain Space?</b></p> <ul style="list-style-type: none"> <li>- Administrative spaces/locations</li> <li>- District-wide special education classes</li> </ul>	<p><b>Solutions to Gain Space?</b></p> <ul style="list-style-type: none"> <li>- Leave PreK in Elizabethtown</li> <li>- Grade 6 goes to Elizabethtown as part of Middle School (taught by elementary-certified teachers)</li> </ul>

## Start Times



Options for 2019-20

## Option 1: Modified Consultants Recommendation

Start time for all students 8:00\*

End time for all students: 3:00\*\*

\*Breakfast would need to be reconsidered for students on shuttle buses

\*\*Student supervision would need to be considered while waiting for students on shuttle bus.



Option 2: PreK-6 in Etown, 7-12 in Westport

K-6 start time= 7:30am\*      end time= 2:30pm\*\*  
7-12 start time= 8:30am\*      end time= 3:30pm\*\*

\*Start times would need to be 1 hour apart to accommodate for additional bus run. The recommended range for K-6 would be 7:30-8:00am, and 8:30-9:00am for the 7-12.

Drop-off times would be 15-20 minutes prior to the start time.

End times would be 7 hours after the start time.

Pre-K has some flexibility with start times and end times.

Option 2: Suggested schedules

<u>EARLIEST SUGGESTED</u>	<u>LATEST SUGGESTED</u>
7:15am K-6 drop off and breakfast	7:45am K-6 drop off and breakfast
7:30am K-6 start time	8:00am K-6 start time
8:15am 7-12 drop-off and breakfast	8:45am 7-12 drop-off and breakfast
8:30am 7-12 start time	9:00am 7-12 start time
2:30pm K-6 end time	3:00pm K-6 end time
3:30pm 7-12 end time	4:00pm 7-12 end time

Questions? Comments?